



STONEWALL CITIZENS' PATROL

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Specialty Position Announcement Field Training Leader

Date Posted: July 22, 2019

Opening Date: July 22, 2019

Closing Date: Until Position is Staffed Sufficiently

Position Summary: Field Training Leader (FTL) will assist with creating and maintaining a professional and constructive atmosphere for daily 'On the Job Training' (OJT) for all new and current Patrol Volunteers, both certified and non-certified. FTLs will train, document, and evaluate patrol volunteers and trainees under their direction. FTLs will also instruct various segments of orientation and practical training for patrol volunteers and trainees.

Field Training Leaders will work closely with the Executive Director to manage and implement the training program for Stonewall Citizens' Patrol.

Length of Assignment: After successfully completing FTL training, all FTLs are required to serve a minimum of one (1) year.

Supervision: All FTLs will report to the Executive Director.

Hours of Volunteer Time: An FTL will volunteer their required three (3) hours of minimum monthly time, in addition to the training needs of Stonewall Citizens' Patrol. All FTLs will meet one time a year (Apr or Nov) to review the overall training program and update training policies, procedures, and manuals.

Field Training Leaders are also, required to attend at least two (2) community outreach (recruitment) function. One (1) of the required community outreach will be a five (5) hour minimum shift at the San Diego Pride Festival each year.

Minimum Qualifications: The following are the minimum qualification for the FTL position. At the time of apply, the applicant must:

1. Be a Stonewall Citizens' Patrol Volunteer who has successfully completed a minimum of one (1) year or thirty-six (36) hours of patrol, recruitment booth, and community event safety patrol (a combination of all three (3) are acceptable) with the organization.
2. Be assigned and qualified as a Patrol Volunteer.
3. Have the skills, knowledge and abilities to effectively perform the duties and responsibilities of an FTL.
4. Can meet the training requirements for FTL as established by Stonewall Citizens' Patrol.

BOARD OF DIRECTORS

EDWIN LOHR, PRESIDENT | DOUG HOLK, VICE PRESIDENT | YUO WU, TREASURER
JESSICA MIER, SECRETARY | SEAN REDMOND, EXECUTIVE DIRECTOR
FEIN: 27-0387193

Minimum Skills, Knowledge, and Abilities: The following skills, knowledge, and abilities are essential to be successful as an FTL:

1. Strong working knowledge of policies and procedures for Stonewall Citizens' Patrol.
2. Strong interpersonal skills.
3. Ability to work well with little or no supervision and have solid and sound decision-making skills to deal with issues that surface in training both new and veteran certified and non-certified patrol volunteers.
4. Well-developed communication skills in both written and oral forms.
5. The ability to assist in the development of new patrol volunteers to include:
 - a. The ability to identify, correct, and /or improve performance
 - b. The ability to instruct/teach, and
 - c. The ability to motivate, direct, and support and encourage new patrol volunteers
6. Solid leadership abilities including accountability, mentoring, and integrity and the ability to apply them in many different situations.
7. Strong organizational skills and a demonstrated ability to be self-motivated and self-directed.

How to apply: Interested qualified applicants contact the Executive Director via email. Applicants need to provide the following information in the email to the Executive Director:

1. A letter of interest, including a narrative identifying what the applicant believes is their strengths and challenges would be in the position as an FTL. Letter of Interest can be one (1) to two (2) pages in length.
2. An up-to-date record of eligible volunteer time.
3. A letter of recommendation from a member of the Board of Directors.

Selection Process: Following the receipt of the 1) letter of interest, 2) volunteer time, and 3) letter of recommendation, a selection process will be administered. The selection process will take no more than the time of two scheduled Board Meetings.

This announcement is meant only as a general descriptive recruitment guide. It does not constitute either an expressed or implied position and is not a complete description of the job.

Field Training Leader Supplemental Questionnaire:

1. ___ Are you a current Stonewall Citizens' Patrol Volunteer who has successfully completed a minimum of one (1) year or thirty-six (36) hours of patrol, recruitment booth, and community event safety patrol (a combination of all three (3) are acceptable) with the organization?
2. ___ Are you currently assigned and qualified as a Patrol Volunteer?
3. ___ Do you have the skills, knowledge and abilities to effectively perform the duties and responsibilities of an FTL?
4. ___ Do you meet the training requirements for FTL as established by Stonewall Citizens' Patrol?

Questions 1-4 are required to be answered.

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